



Smart Talk

October 2021

Welcome to Workday!

The State of Iowa has made the leap to Workday for human resources and employee self-service functions and successfully completed the first payroll run. As the WorkSmart Project moves forward, Smart Talk will provide information for current Workday users and updates on Phase 2 of the WorkSmart Project - Workday Financial (FIN). More to come!

NEW - Wanda's Weekly Workday Tips and Tricks

Now that Workday is LIVE, Wanda WorkSmart will be sharing weekly tips and tricks for navigating the system. They are posted on the [Wanda WorkSmart](#) web page along with her videos. If you have a topic you would like featured, email WorkSmart@iowa.gov.



Resource Update

Check out these new or the recently updated resources designed to help you make the most of Workday:

- [NEW Training Resource Catalog](#) - Now you can see all training resources in one convenient location - Job Aids, Smart Guides, Video Snippets, and links to recorded Webinars in the LMS.
- [Workday FAQs](#) - Answers to frequently asked employee questions have been updated and categorized by subject area.
- [Reporting Crosswalk](#) - For Managers, HR and Finance staff, the Reporting Crosswalk identifies reports available by functional area and Data Warehouse report for reference.

Online Open Enrollment and One Gift in Workday - now through October 29!

Benefits Open Enrollment for 2022 and annual One Gift campaign are underway in Workday. Several resources are available to help you through the process:

- Open Enrollment: See Wanda's [Open Enrollment video](#) and the [Open Enrollment Smart Guide](#)
- One Gift: See Wanda's [One Gift video](#), the [One Gift Smart Guide](#), or [One Gift web page](#).

If you have questions regarding Open Enrollment or annual One Gift Program, contact your [Human Resource Associate](#).

Workday Support & WorkSmart Project Information

For Workday assistance, refer to the [Workday Support Chart](#).

For WorkSmart Project information and Workday resources, visit WorkSmart.iowa.gov or contact the WorkSmart Team at WorkSmart@iowa.gov.

