



## Smart Talk

March 2023

### Spring 2023 R1 Workday Feature Release

With Workday's 2023 R1 Feature Release on Saturday, March 11, you will notice two key enhancements:

- **Smart Summaries** - Smart Summaries improves the Search experience by summarizing more personalized data and relevant actions at the top of search results. With this enhancement, more natural language can also be used in search inquiries, such as "I want a day off" vs. "Time Off."
- **My Tasks Enhancements** - Advanced Search and Saved Search options have been added to the My Tasks inbox. Advanced Search will enable you to search for specific tasks using additional parameters such as task type, task step, and date. With the Saved Search option, you can save and reuse searches in the future, allowing you to organize and locate certain tasks more quickly.

---

### Important: Verify your Home Address in Workday

W-2s and 1095s for tax year 2022 have been mailed and many have been returned due to insufficient or undeliverable addresses. These documents can be forwarded to you if you update your address in Workday. To verify or update your home address, select the **Update Contact Info** link under Timely Suggestions when you [log in to Workday](#).

---

### New and Updated WorkSmart Resources

The following resources have been recently posted on the WorkSmart website:

#### Employee Smart Guides

- [Request One Gift Pledge](#) - Provides updated information about making a One Gift Pledge in Workday during the annual September campaign.

#### HR Job Aids

- [Request One Gift on Behalf of Employees](#)
- [Payroll Inputs](#)
- [Create Position for Seasonal or Temporary Worker](#)
- [Temp Employees Qualify for IPERS](#)

If you have questions about this information or need Workday assistance, please submit a [WorkSmart Support ticket](#).

---

### For WorkSmart Project Information

Visit [WorkSmart.iowa.gov](https://www.worksmart.iowa.gov) or contact the WorkSmart Team at [WorkSmart@iowa.gov](mailto:WorkSmart@iowa.gov)

For Workday assistance, refer to the [Workday Support Chart](#)

