



January 2021



Introducing *Smart Facts*

Kicking off the New Year, the Iowa WorkSmart Project Team is pleased to introduce [Smart Facts](#) - a one-page infographic providing high-level information and key talking points about the WorkSmart Project.

A series of Smart Facts will be released throughout the project, each addressing relevant information based upon the stage in the project timeline.

Whether you're an employee, manager, or project team member, Smart Facts will help you explain the Iowa WorkSmart Project to anyone!



WorkSmart Seeks Statewide Trainers

The search is on! The Iowa WorkSmart Training Team is seeking high-performing and well-respected team members to participate in the statewide Contributed Trainer Network.

Contributed trainers will help educate fellow State employees on Workday and instill skills and confidence needed to successfully utilize the new system. Agencies who contribute trainers benefit by having onsite experts available to provide support before, during, and after go-live.

Change Agents have been tasked with identifying trainers from their organizations. The WorkSmart Training Team will provide instructor skills training to ensure trainers flourish in this role. Contact your [Change Agent](#) to learn more.



WorkSmart Training: A Glimpse of What's to Come

The WorkSmart Project Training Team is creating a number of tools designed to provide the best possible training experience for State employees at all levels:

- **Job Aids** - Instructional step-by-step guides.
- **Smart Guides** - Similar to Job Aids but typically shorter in length.
- **Virtual Learning** - Including sessions for large and small groups with lectures, demonstrations, hands-on activities, and Q&A.
- **Video Snippets** - Short videos to demonstrate simple Workday processes.

As the training plan takes shape, more information will be posted on the Iowa WorkSmart website's [Resources](#) and [Training](#) pages.

Visit the WorkSmart.iowa.gov website or contact the WorkSmart Team at WorkSmart@iowa.gov with any questions.

