



Smart Talk

February 2023

Coming Soon: 2023 R1 Feature Release

Spring isn't the only exciting thing to happen in March. Every March and September Workday bundles its new features, functionality, and enhancements into a "Feature Release" to ensure its system is continually improving and evolving to meet its clients' needs.

The 2023 R1 Feature Release will be coming soon, featuring operational efficiency improvements, more intuitive functionality, and data security. Any changes directly impacting HR business processes, Employee Self-Service (ESS), or Manager Self-Service (MSS) will be communicated.

W-2s Now Available in Workday

W-2 forms for the 2022 tax year are now available in Workday. Go to the Pay app, View, MyTax Documents to see your W-2s for 2021 and 2022.

If you prefer to receive your W-2s electronically instead of by mail in future tax years, refer to the following resources to change your printing elections: [Electronic W-2s](#) or [Electronic W-2s - Screenshots](#). If you still have questions, email centralpayroll@iowa.gov.

New and Updated WorkSmart Resources

The following resources have been recently posted on the WorkSmart website for Employees, Managers, and HR professionals:

- [Deferred Compensation Smart Guide](#) - This employee resource has been updated to include information for requesting changes to deferred compensation deductions in the current pay period.
- [NEW Arrears for Terminated Employees on Medical Leave Job Aid with Screenshots](#) - This new resource for HR Partners and HR Specialists provides instructions for identifying and collecting any arrears balance owed by an employee who is terminating following medical leave.
- [Leave of Absence \(LOA\) Suspension without Pay Job Aid](#) - This resource for HR Partners, HR Specialists, and Managers has been updated to clarify the two-step process for requesting an employee leave of absence of suspension without pay.

If you have questions or need assistance, please submit a [WorkSmart Support ticket](#).

For WorkSmart Project Information

Visit [WorkSmart.iowa.gov](https://www.worksmart.iowa.gov) or contact the WorkSmart Team at WorkSmart@iowa.gov
For Workday assistance, refer to the [Workday Support Chart](#)

